

Committee: Resources and Performance Scrutiny Board
Date: Tuesday 27 March 2012
Time: 7.00 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Nicholas Mawer (Chairman)	Councillor Douglas Webb (Vice-Chairman)
Councillor Alyas Ahmed	Councillor Maurice Billington
Councillor Patrick Cartledge	Councillor Margaret Cullip
Councillor Andrew Fulljames	Councillor Melanie Magee
Councillor Lawrie Stratford	Councillor Patricia Tompson
Councillor Martin Weir	Councillor Douglas Williamson

Substitutes

Councillor Andrew Beere	Councillor Mrs Diana Edwards
Councillor Tim Emptage	Councillor George Parish
Councillor Alaric Rose	Councillor Leslie F Sibley
Councillor Trevor Stevens	Councillor Rose Stratford

AGENDA

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

- 1. Apologies for Absence and Notification of Substitute Members**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4. Minutes (Pages 1 - 6)

To confirm as a correct record the Minutes of the meeting of the Committee held on 10 January 2012.

5. Exclusion of the Public and Press

The following report contains exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of that Act.”

6. Business Case for a Shared Finance and Procurement Team (Pages 7 - 22)

Report of Head of Finance and Procurement

Summary

For the Board to consider the business case for Finance and Procurement functions and potential for sharing with South Northamptonshire Council (SNC).

7. Readmittance of the Public and Press

The Board is requested to resolve:

“That the press and public be readmitted to the meeting.”

8. Quarter Three Financial Monitoring (Pages 23 - 68)

Report of Head of Finance and Procurement

Summary

The appended report, which was considered at the 6 February 2012 Executive meeting, summarises the Council's Revenue and Capital performance for the 9 months of the financial year 2011/12 and projections for the full 2011/12 period.

Recommendations

The Resources and Performance Scrutiny Board is recommended to:

- (1) Note progress, consider any areas of concern and areas of achievement and to determine any follow up action.

9. Performance Management Framework Third Quarter Report (Pages 69 - 112)

Report of Corporate Performance Manager

Summary

The appended report, which was considered at the 5 March 2012 Executive meeting, covers the Council's performance for the period 1 October to 31 December 2011 as measured through the Performance Management Framework.

Recommendations

The Resources and Performance Scrutiny Board is recommended to:

- (1) Note progress, consider any areas of concern and areas of achievement and to determine any follow up action.

10. Overview and Scrutiny Work Programme Update (Pages 113 - 124)

Report of Head of Law and Governance

Summary

To update Members on the Overview and Scrutiny work programme 2011/12.

Recommendations

The Resources and Performance Scrutiny Board is recommended to:

- (1) Note the Resources and Performance Scrutiny Board element of the Overview and Scrutiny Work Programme 2011/12 as set out at appendix 1.
- (2) Note the update on the existing work programme items.

- (3) Consider the proposals for the potential work programme items that arose from the budget scrutiny 2012/13 and determine if these should be included on the work programme for the next municipal year.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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